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|  | **Community Advisory Council (CAC)**  **Monthly Meeting** |
| **Agenda December 13, 2023** | **1:30pm-3:30pm** |



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| **TOPIC (Timing Fluid)** | **FACILTATOR** | **OUTCOMES** |
| **1:30p (30 mins)**  **Arrival and Food** | All | Eat, drink and be merry! |
| **2:00 (20 mins)**  **Formal Welcome**  **Acknowledgements and Looking Ahead to 2024** | HEET Team | * **Acknowledgement of CAC work in 2023 (Brendon)** – Highlights * Acknowledge departure * Strategic Retreats: foundation for power-building in 2024 * Community investments- SHARE and Redetermination * Speaking up and speaking out (challenging conversations) * **2024 Meeting Schedule (Maria/Phyusin)** * Joint Board Mtg. in January * Meeting schedule and format in 2024 – in-person, public?      * **CAC Recruitment** **(Mariotta/Christine/Mariam)** * Priorities, application, and review |
| **2:20 p (25 mins)** | HEET Team | Recognition of departing members   * West (Mariotta) * Abigail [**(Video)**](https://www.youtube.com/watch?v=_ACslI-Icig&t=149s) (Maria)   Full CAC Recognition   * Staff invited to speak * Members invited to speak |

**NEXT CAC MEETING: Joint Board Meeting – 1/17/23**

**Future CAC Meeting Dates:**

2024 Dates Coming Soon!

**Gifts for CAC -** **12/6/2023 update: baskets ordered with delivery set for Tue. or Wed.**

**Food- 12/8/2023 update: Catering order submitted and paid. Delivered and set up by 1:30 p.m.**

**Music- Brendon will bring Bluetooth speaker and playlist.**

**Acknowledgement flow:**

* **West (Maria, then other staff/members) - gifts**
* **Abigal (Maria/Phyusin, then other staff/members) – gift (VIDEO)**
* **Gifts to remaining members with Round Robin appreciations from staff and invitation to CAC members**