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|  | **Community Advisory Council (CAC)** **Monthly Meeting** |
|  **Agenda December 13, 2023** |  **1:30pm-3:30pm** |



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| **TOPIC (Timing Fluid)**  | **FACILTATOR** | **OUTCOMES** |
|  **1:30p (30 mins)****Arrival and Food** | All  |  Eat, drink and be merry!  |
| **2:00 (20 mins)****Formal Welcome****Acknowledgements and Looking Ahead to 2024**  | HEET Team |  * **Acknowledgement of CAC work in 2023 (Brendon)** – Highlights
* Acknowledge departure
* Strategic Retreats: foundation for power-building in 2024
* Community investments- SHARE and Redetermination
* Speaking up and speaking out (challenging conversations)
* **2024 Meeting Schedule (Maria/Phyusin)**
* Joint Board Mtg. in January
* Meeting schedule and format in 2024 – in-person, public?

 * **CAC Recruitment** **(Mariotta/Christine/Mariam)**
* Priorities, application, and review
 |
|  **2:20 p (25 mins)** | HEET Team | Recognition of departing members* West (Mariotta)
* Abigail [**(Video)**](https://www.youtube.com/watch?v=_ACslI-Icig&t=149s) (Maria)

Full CAC Recognition * Staff invited to speak
* Members invited to speak
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**NEXT CAC MEETING: Joint Board Meeting – 1/17/23**

**Future CAC Meeting Dates:**

2024 Dates Coming Soon!

**Gifts for CAC -** **12/6/2023 update: baskets ordered with delivery set for Tue. or Wed.**

**Food- 12/8/2023 update: Catering order submitted and paid. Delivered and set up by 1:30 p.m.**

**Music- Brendon will bring Bluetooth speaker and playlist.**

**Acknowledgement flow:**

* **West (Maria, then other staff/members) - gifts**
* **Abigal (Maria/Phyusin, then other staff/members) – gift (VIDEO)**
* **Gifts to remaining members with Round Robin appreciations from staff and invitation to CAC members**