



**COMBINED BOARD OF DIRECTORS AND COMMUNITY ADVISORY COMMITTEE
MEETING MINUTES**

May 15, 2024 (3:00 PM – 5:00 PM)

**Asian Health & Service Center
9035 SE Foster Rd, Portland OR**

BOARD MEMBERS PRESENT

Andy Mendenhall
Bettyna Rosales
Bob Stewart
Camille Applin-Jones
Candice Jimenez
Eric Hunter
Holden Leung
Jeff Conklin
Joe Hardman
Kyle King
Merrin Permut
Mjere Simantel
RJ Gillespie, Chair
Rod Cook

BOARD MEMBERS ABSENT

Christa Shively
Keith Dempsey
Monta Knudson
Rachael Banks
Katrina Holland

COMMUNITY ADVISORY COMMITTEE MEMBERS

PRESENT

Francisco Elias
Rachael Schutz
Lauren Riddle
Forrest Pearson
Jamie Zentner
Lung Wah Lazum
Candice Jimenez

STAFF PRESENT

Mindy Stadtlander
Phyusin Myint
Beth Spinning
Mark Lewis
Graham Bouldin
Karla Tupper
Anthony Montoya
Tracy Forsyth
Marissa Sliwka
Mariotta Gary-Smith
Luci Longoria
Love Richardson
Christine Bernsten
Maria Tafolla
Caitlin Schimel
Christine Kan
Jacob Parks

GUESTS

Adam Romney (DWT, Recorder)
Justin Huff (Legacy)
Robert McConville (CareOregon)
Mindy Stadtlander
Jennifer Stacy

Triniece Rozier-Sheidun
Alexa Galluzzo
Natasha Davie
Yamungu Seraya
Magdalena Ramirez
Joy Mutare
Hilary Flaming



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CALL TO ORDER: The Joint Board of Directors and Community Advisory Committee (CAC) meeting was called to order at 3:05 PM by Board Chair, RJ Gillespie. Candice Jimenez and Hillary Fleming, Community Advisory Council then opened the meeting with a blessing.

The meeting was held in-person and via Teams as a hybrid meeting where all participants could hear and participate.

CONTRACT APPROVALS

The Board discussed the following contracts, each as made available to the Board in the individual contract packet:

- **Basic Health Program (BHP) Bridge Contract**

ACTION: Rod Cook moved to approve the above contract, and Eric Hunter seconded the motion. The Board unanimously approved the above contract.

- **Share Services Agreement; Traditional Health Workers (THWs) support**

ACTION: Bob Stewart moved to approve the above contract, and Kyle King seconded the motion. The Board unanimously approved the above contract. Rod Cook and Mjere Simantel abstained.

BYLAWS AMENDMENT

- **Amendment to Bylaws** to expand permissible scope of Health Share’s service population to include Basic Health Plan beneficiaries.

ACTION: Jeff Conklin moved to approve the proposed amendment to the Bylaws. Rod Cook seconded the motion. The Board unanimously approved the amendment.



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BLANKET CEREMONY

Presented by Heather Reppeto and Aaron Morgan to honor Camille Applin-Jones as she departs the Health Share board.

HIGHLIGHTS OF CAC CONTRIBUTIONS IN 2023

Phyusin Myint presented highlights from calendar year 2023 of the contributions made by the Community Advisory Committee (CAC). Ms. Myint discussed topics such as the SHARE policy development and RFP process, the food support proposal, social needs screening metrics, feedback process, and other highlights. Ms. Myint also shared the process for the CAC to bring proposals and track outcomes to the Board through the CAC's logic model. Ms. Myint then shared the emerging recommendations from the CAC to the Board.

2024 SHARE Spending Plan Approach

Christine Bernsten, Director of Strategic Initiatives and Communications, and Maria Tafolla, Director of Community Health, presented regarding the SHARE spending approach for the current year.

Ms. Bernsten presented an overview of the SHARE initiative and the primary goals of the same. She then presented the process for SHARE review in 2022 and 2023, as well as the focus during this time period on housing, food, culturally specific workforce, CBO capacity building, early childhood development and behavioral health.

Ms. Tafolla then presented on the 2024 SHARE process. She began by discussing the constraints faced by the process in 2024. Ms. Tafolla presented three potential proposed investment approaches for the 2024 SHARE process. She presented the CAC's recommended approach to the Board for the preferred 2024 Share process, including options for CAC and CIC input and Board engagement.

Ms. Tafolla and Ms. Bernsten responded to comments and questions from the Board and CAC members.

PUBLIC COMMENT

Luci Longoria, Community Engagement Portfolio Manager opened the meeting to public comment. No public comments were made.



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COMMUNITY HEALTH IMPROVEMENT PLAN 2024


Maria Tafolla, Director of Community Health presented regarding the CAC’s path to the Community Health Improvement plan and its current priorities. Ms. Tafolla discussed its process for the development of its new priorities: access to care; prevention; and social health needs.

ACTION: Bettyna Rosales moved to approve the CAC’s proposal for 2024 Community Health Improvement Plan priorities. Merrin Permut seconded. The Board unanimously approved the motion.

Luci Longoria led a group activity and discussion regarding these questions:

- What priorities within these areas are of strategic importance to you?
- What considerations would you offer us in thinking about how best to integrate this work into upcoming strategic plan work?

ADJOURNMENT: There being no further business, RJ Gillespie adjourned the Board of Directors and Community Advisory Committee meeting at 4:56 p.m.

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RJ Gillespie, *Chair*

DocuSigned by:

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Adam Romney, *Recorder*

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Envelope Updated	Security Checked	6/27/2024 11:05 AM
Certified Delivered	Security Checked	6/27/2024 11:05 AM
Signing Complete	Security Checked	6/27/2024 11:06 AM
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