

## Basic Program Information

The Washington County Respite Shelter is an isolation/quarantine environment. Guests must be able to maintain activities of daily living (i.e. showering, toileting, collecting their garbage in the receptacles provided). Individuals will be isolated in individual hotel rooms. There is no behavioral health support on site.

## Eligibility Criteria

Individual is determined as:

- Tested positive for COVID (Symptomatic and Asymptomatic) and ***does not need hospital level care, OR***
- Has test pending for COVID or is a presumptive positive and has symptoms of COVID including fever (100.4° F or above) and/or respiratory symptoms, OR
- Is a close contact to someone who tested positive and is being told to quarantine by public health or a provider (symptomatic or asymptomatic)

Individual must be currently unhoused. This may include individuals:

- Living in a congregate setting where they cannot safely isolate or quarantine. Applicable congregate setting can include group homes, migrant camps, and shelters.
- Living with individuals who are at a higher risk of complications from COVID19 infection, and they cannot safely isolate in the home. Individuals at high risk include those 65+, immunocompromised individuals, those with chronic lung conditions such as COPD.

## Shelter Referral Process

### Gather the following information from the client being referred

- Name:
- Address:
- Date of birth:
- Phone:
- Referring Agency:
- Referring Contact/ Name and Phone:
- Discharge Date:
- Primary language:

*The shelter staff will use interpretation services as needed.*

Is the individual COVID+, Presumptive +, or a close contact?

- If COVID+: Date of positive COVID test.
- If Presumptive: Date of Symptom Onset.
- If a Contact: Date of last exposure.

Is the individual going to the shelter alone?

- If no, collect  Name:
- Age:
- DOB:
- Relationship to primary intake:

If they have a spouse/partner or are a single parent with no friends or family to care for their children, check with the Respite Shelter staff. The shelter may allow a companion (even someone with a negative test) if they consider that person already exposed.

Are they taking medications?

- If individual needs medications, they should arrive with a 14-day supply. If they need over the counter medications (pain relievers, allergy medications, vitamins, etc.), they should also have a 14-day supply.
- A case worker or provider can do a medication delivery to the shelter, if needed. Shelter staff cannot pick up prescriptions or medications.

Do they have a primary care provider (PCP)?

- Name of Provider
- Phone

Hospital preference?

Type of insurance?

Do you have any mobility limitations?

Do you have any preexisting medical conditions?

Do you have any daily routines that would prohibit you from answering a phone call or a knock at the door while at the shelter, i.e sleep aids or something of that nature?

Do they drink or use other substances?

**Note: The shelter staff cannot support individuals who are dependent on alcohol or other substances who have the possibility of withdrawal. There is no behavioral health support on site.**

Are they seeing a mental health provider?

Provider Name:

Provider Phone:

Have they had any suicidal thoughts in the last 90 days?

**Note: There is no behavioral health support on site.**

Do they have pets?

- Is the pet a service animal?

**Note:** Clients cannot have their pets with them at the respite shelter. If they have a pet, they can ask friends or family if the pet can stay with them.

If no pet accommodations, Animal Services will hold their pets while they are at the respite shelter.

- Does the shelter need to coordinate with Animal Services?
- Ensure they are aware they need to bring enough supplies for their pet as well.

Intake Notes Pertinent to Shelter Staff:

## Important Information to Review with Client

- Respite Shelter address is 3500 NE Cornell Road, Hillsboro
  - If they are unable to transport themselves, please arrange transportation and indicate arrival time in the freeform box.
- This is an isolation environment, which means they will be isolated to their hotel room.
- The person **must** be able to independently maintain daily living activities.
- They cannot leave their room on their own or have visitors.
  - The shelter will allow a few coordinated smoke breaks/fresh air breaks per day
    - Shelter staff will coordinate breaks and escort guest, this reduces person to person contact.
- They will receive three meals a day delivered to their room.
- This is not a medical facility. The shelter staff have EMTs who can do wellness checks, but they cannot support high acuity health needs.
- If they smoke or vape, arrive with enough supply for the duration of their stay.
  - There is no smoking in the rooms.
  - They will be allowed a few smoke breaks/day, but again that is coordinated by shelter staff who will escort them. They cannot leave the room on their own.
- The shelter staff cannot support individuals who are dependent on alcohol or other substances who have the possibility of withdrawal. There are no behavioral health supports on site.
- The shelter is unable to hold any personal belongings past the individuals' stay.

- Pets are not allowed. Encourage client to have a friend or family member watch the pet. If not, Animal Services will hold their pets while they are at the shelter. The shelter staff can take of the process of contacting the Animal Shelter to retrieve the pet. This does not apply to therapy animals.
- Clients can bring no more than 2 bags/pieces of luggage with them.
- The respite shelter staff cannot receive deliveries for clients (apart from a onetime emergency delivery if they forgot something important), so clients should bring what they need for their stay.

## Shelter Referral Process

- Attach the form and email to shelter at [EOCSherterStaff@co.washington.or.us](mailto:EOCSherterStaff@co.washington.or.us)
- Text or call shelter number to confirm referral sent and received
- **Shelter Intake Line (Open Everyday, 9 AM to 8 PM):** 971-762-7450
- The shelter will confirm receipt of the form and will reach out if any additional questions or concerns arise.