

Topic 1: Leadership Update

Key Takeaway: James Schroeder addressed the CAC to provide updates on recruitment for Kelli's replacement. He indicated that the job is now posted, and that the expectation is that the CAC will play an important role in vetting candidates once that phase is reached. He suggested that this transition period provides an opportunity for this body to reconsider/reset the commitments this group upholds as the work and members inevitably shift.

Topic 2: CAC Culture Evolution

Key Takeaway: In response to CAC concerns conveyed in a letter to James Schroeder, Abigail Lawrence and West Livaudais provided the CAC membership and attendees with an overview of the concerns that the authors addressed in the letter. The most poignant concern was there is a general feeling among the CAC that their participation and contribution with the CHP in particular has been severely diminished (and the fear it will continue to) with the loss of Kelli and transition of the Community Engagement Manager position from Maria Tafolla to Staci DeLeon-Davis. The relationship has shifted from sense of partnership to one of dictatorship (being talked at instead of talked to/with). Furthermore, with so much turnover, there is a fear of loss of institutional knowledge that is crucial to the CAC's ability to continue as a knowledgeable partner in the work. It was emphasized by Abigail and West (and concurred by the CAC as a whole) that the group would prefer more authority and trust over the work that they have so far invested in, especially with the CHP given the broad investment the community has as a whole to see that the CHP priorities are brought into fruition. In this manner, Health Share should be the catalyst for the CAC to guide this work by providing a sufficient amount of time to "authentically engage HSO presentations and work as a group to offer feedback", instead of taking over to arrive at preferred outcomes without consulting the CAC before decisions are made.

To this end, the CAC is suggesting, and HSO affirmed, a reset and reconsideration of the CAC structure to include an Executive Committee of CAC members that would include new roles (chair, co-chair, etc.) that would be responsible for holding the majority of work, with the remaining CAC members as an advisory body. It was suggested and agreed upon by the CAC and HSO leadership that the best approach would be to convene a CAC in-person retreat, as done in the past, to discuss and construct a new CAC structure that would best serve HSO and this body going forward. James Schroeder suggested that this will be a perfect opportunity to consider other areas of work the CAC could be instrumental in (i.e., Health Equity Plan (HEP), Traditional Health Worker (THW), Language Access, etc.). There was broad agreement between the CAC & HSO to further consider the possibilities.

Topic 3: Reframing and Level-Setting Conversation

Key Takeaway: James Schroeder suggested that any changes must be made in consideration of contractual agreement – namely that the CAC as a body must meet at least once every 90 days which makes room for the establishment of an Executive Committee within CAC. Staci DeLeon-Davis expressed interest in convening a planning group for the in-person retreat so the group can safely meet given the current COVID environment. West, Abigail, and Candice all volunteered to participate in the planning group. Some areas of consideration are CAC roles, scope of work, community relationship building as fundamental, orientating CAC members on HSO governance structure, and more in-depth community public health updates that include data trends discussions.

Topics for next meeting: Two hour? Retreat planning and agenda setting discussion.

Meeting Schedule

- Next Community Advisory Council meeting – November 10, 2021, from 1:30-3:30pm at Teams.

Action Items			
What	Who	By When	Status
CAC Retreat Planning Committee	Staci DeLeon-Davis	By next CAC	In progress

Participation		
Organization	Representative (indicate Proxy if present)	Present
OHA	Bevin Ankrom	X
Multnomah County Council Representative	Natasha Davy	
Washington County Council Representative	Alicia Lee	X
Clackamas County Council Representative	Jaime Zentner	X
Health Share	James Schroeder, Dr. Maggie Bennington-Davis, James Craig, Maria Tafolla, Toc Soneoulay-Gillespie, Staci DeLeon-Davis, Mariotta Gary-Smith, Melissa Bates	X
Community Council Members	Candance Jimenez, West Livaudais, Rachel Schutz,	X
Consumer Council Members	Abigail Lawrence, Yamungu Seraya	X
Guests		