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| **Meeting Recap** | **May 8, 2024** |

**Welcome and Introductions**

Luci Longoria welcomed the group and then started the group off in a round-robin of introductions.

**Topic 1: Joint Board / CAC meeting**

Luci started the discussion by informing the team that the meeting will be held on May 15th from 2:30pm – 5pm. This will be the first retreat since the COVID pandemic, and everyone is excited about getting together. There has been a lot of time and energy put into the agenda to make is a fun packed event. There will be a wonderful blanket ceremony to honor Camille who will be leaving the board due to her transition.

This meeting will start out with a relationship meeting & reception time. During this time photographs will be taken so please come prepared. There will be arranged seating with name tents. The seating is structured intentionally with one board member and then two CAC members. This structure is to create a blend meeting to promote collaboration and interaction between the CAC and Board members.

Some of the agenda items that the team went over were the following:

* Basic Health Program Approvals (Board of Directors): This is a board agenda item that will be discussed by the board in the beginning of the event.
* CAC Capacity Building in 2023: It will be a good time to share this during the reflections. There was discussion about what reflection could be discussed and who might be willing to share. Ultimately, the agenda has been created to make sure that everyone hears what we do.
* CAC Collaboration with CI MAC on SHARE: the SHARE summary memo went out in an email on May 1st.
* CHIP / CHNA Board Approval: Maria will be going over a review of the CHIP/CHNA priorities. Then we will break out to small groups. There will be five groups of 6 people: 3 board members and 3 CAC members.

It was stated that the high level/overarching goal is for the CAC and Board members to build a relationship and connection each other.

**Wrap-up**

It was announced that a new calendar invite will be coming out soon with a corrected time for the event. The team was asked if there were any questions or comments they would like to make. No additional questions or comments were made. Meeting adjourned.

**Meeting Schedule:**

Next meeting is the joint meeting with the Board scheduled for **May 15, 2024** at the Asian Health and Service Center from **3:00pm – 5:00pm**.

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| **Participation** |
| **Organization** | **Representative****(Indicate Proxy if present)** | **Present** |
| Oregon Health Authority | Rebecca Donnell |  |
| Clackamas County Council Representative | Jaime Zentner | x |
| Multnomah County Council Representative | Natasha Davy | x |
| Washington County Council Representative | Magdalena Ramirez | x |
| Health Share of Oregon | Christine Kan | x |
| Health Share of Oregon | Love Richardson | x |
| Health Share of Oregon | Luci Longoria | x |
| Health Share of Oregon | Maria Tafolla | x |
| Health Share of Oregon | Mariam Ukbazghi | x |
| Health Share of Oregon | Mariotta Gary-Smith | x |
| Health Share of Oregon | Marissa Sliwka | x |
| Health Share of Oregon | Phyusin Myint | x |
| Community Council Members | Candice Jimenez | x |
| Community Council Members | Lung Wah Lazum | x |
| Community Council Members | Triniece Rozier-Sheidun | x |
| Community Council Members | Yamungu Seraya | x |
| Consumer Council Members | Francisco Elias | x |
| Consumer Council Members | Hilary Flaming | x |
| Consumer Council Members | Joy Mutare | x |
| Consumer Council Members | Lauren Riddle | x |
| Consumer Council Members | Rachel Schutz | x |
| Siletz Tribal Representative | Forrest Pearson | x |
| Visiting previous member | Abigail | x |